

Herscher Community Unit School District #2
2026 Chromebooks Request for Proposal

Submission of bid proposals

Bids can be emailed or mailed to: Benjamin Seeman, Technology Director Herscher Unit Office 501 North Main Street Herscher, IL 60941

Proposals must be clearly marked on the subject line or envelope: “2026 Herscher Chromebook RFP – Herscher CUSD #2”.

Bids due by May 7, 2026 at 1:00 PM CDT

If the District is closed for any reason on the scheduled bid opening due date, the bid opening will automatically occur on the next working day at 1:00 P.M. Central Time. Bids may not be withdrawn after scheduled closing time for the receipt of bids.

Errors or omissions can be corrected by a telephone call with a follow-up in writing until the time of bid opening. Bid proposals shall then be deemed final, conclusive and irrevocable, and shall not be subject to correction or amendment. In case of apparent error, if the supplier requests to be released and the district awards their request, the award shall be made to the next low or best bidder meeting the specifications.

District Contact: Benjamin Seeman, Technology Director – Seemanb@hcusd2.org

Herscher Community Unit School District #2 is a public-school district located in Kankakee County, Illinois and is comprised of 4 schools with an enrollment of 1600+ students. The district is seeking to purchase of 400 Chromebooks and Chrome licenses which will be used in a classroom setting. 200 of the devices will be 11” models and the remaining 200 models will be 14” screen models.

Acceptance

Acceptance of a bid by the District shall create an agreement for the vendor to sell and for the District to purchase products and/or services specified in the vendor's bid upon the Districts acceptance of the bid amount or for a period of 10 days, unless otherwise specified.

Compliance with Specifications:

Vendor should fill out sheet listing the make, model and if it meets required specification. A generic template guide will be attached.

Financial Ability

The District reserves the right to require the successful vendor to provide proof of his ability to properly finance and execute the agreement, together with his record of successful completion of similar agreements.

Company references and subcontracting

The District may request at least three (3) references, preferably educational institutions, whom you have supplied similar equipment and services. The names, titles and telephone numbers of contacts for each reference should be given. Unless you specify otherwise, District officials will be free to contact these references. Please attach a statement indicating whether your company proposes to use subcontractors for any aspect of the contract and identifying the proposed subcontractor in detail. No subcontracting shall be permitted without prior written approval by the District. In addition, no changes in subcontractors will be permitted without prior written approval by the District.

Device Specifications 1 of 2:

- **Qty 200 14" Non-touchscreen Chromebooks**
 - Processor: Intel, AMD or MediaTek Kompanio 540 CPUs. All other ARM based processors will be rejected.
 - RAM: 8GB
 - Storage: 32GB or higher
 - Battery Life: Minimum 8 hours
 - Operating System: Chrome OS
 - Durability: Spill-resistant and Non-pick Chrome keyboard
 - Connectivity: Wi-Fi, Bluetooth, and USB-C ports
 - Wi-Fi 6 or better
 - USB Charging
 - Latest Generation Model Chromebook (Release Date of 2025 or Higher)
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Device Specifications 2 of 2:

Qty 200 11" Non-touchscreen Chromebooks

- Processor: Intel, AMD or MediaTek Kompanio 540 CPUs. All other ARM based processors will be rejected.
- RAM: 8GB
- Storage: 32GB or higher
- Battery Life: Minimum 8 hours
- Operating System: Chrome OS
- Durability: Spill-resistant and Non-pick Chrome keyboard
- Connectivity: Wi-Fi, Bluetooth, and USB-C ports
- Wi-Fi 6 or better
- USB Charging
- Latest Generation Model Chromebook (Release Date of 2025 or Higher)

Total Combined Qty of 11” and 14” Chromebooks 400

Acceptable Brands

1. Dell
2. HP
3. Acer
4. Lenovo
5. CTL

Brands Not Accepted

1. ASUS

Software License:**Quantity:**

We require a minimum of 400 Chromebooks and Chromebook OS management licenses. The vendor should be able to provide additional quantity if needed.

Delivery:

The Chromebooks are expected to be delivered to our premises within four weeks of order confirmation.

Please note that our district does not have a loading dock; however, a forklift is available onsite. Deliveries can be scheduled Monday through Friday from 8:00 AM to 3:00 PM Central Time.

Delivery Location:

Herscher High School
501 North Main Street
Herscher, IL 60941

Proposal Requirements:**The vendor should provide the following information in their proposal:**

Detailed specifications of the Chromebooks being offered

Pricing information including the cost per unit and any additional charges Delivery time frame and shipping details

Warranty details including the length of warranty and coverage

Company information, including history, experience, and customer references Any other relevant information that would help in evaluating the proposal

Evaluation Criteria:

The proposals will be evaluated based on the following criteria:

Compliant with the specifications

Pricing competitiveness

Warranty coverage and length

Company experience and customer references

Delivery time frame and shipping details

The Board of Education reserves the right to reject any and all bids, waive any irregularities, or award based on best value. Late bids will be rejected. No exceptions to the bid deadline. Contact for clarifications.

Herscher 2026 Recommend Chromebook Checklist

Make and Model: _____

Screen Size: _____

Product Requirement	Vendor Recommended Product Specifications	Meets to Exceeds (Yes or No)
Manufacture release year 2025 or 2026		
Intel, AMD, or Mediatek 540 Processor		
Minimum 8 GB of Ram		
Minimum 32GB of Storage		
Minimum 8 Hour Battery Life		
Chrome OS		
Spill Resistant and Non-Pick Keyboards		
Minimum Wifi 6, Bluetooth		
USB-C Ports		
QTY 200		
Can Delivery within 4 Weeks		
Guarantee Pricing for 10 days		
Vendor Additional Notes		